

CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D.C. 20505

8 February 1974

377-74

Mr. Patrick J. Parker  
Office of the Assistant Secretary  
of Defense (Intelligence)  
Department of Defense  
Washington, D. C. 20301

Dear Pat:

This responds to your letter of 14 January requesting my assistance in providing contractor access [redacted] reports in connection with your contract with [redacted] for a comprehensive study of manpower utilization by the Soviet military establishment.

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I would like to be in a position to meet your request, but we simply do not have the resources to do so. The request as stated in your letter would require several thousand manhours and thousands of dollars worth of equipment time. As I see it, the solution is for you to narrow the scope of your request with respect to substance and to limit the time of coverage. I suggest that you contact [redacted] the Director of Central Reference, or his Deputy, [redacted] to discuss ways to redefine and substantially reduce the support needed.

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One of the factors affecting the workload concerns the USIB rules (USIB-D-71.8/2, dated 2 April 1970--copy enclosed) about making intelligence documents available to contractors. These rules require us to review each document to ensure that it is releasable to contractors. The rules also require the contracting agency--that is your office--to go through a similar review to ensure that each document is indeed relevant to the contractor's need to know. Your staff will therefore be burdened by this review process. The tasks of both our organizations could be reduced by a more focused statement of the requirement which results in contractor access to fewer documents.

Sincerely,

Edward W. Proctor  
Deputy Director for Intelligence

Enclosure

Subject: Letter to Mr. Patrick J. Parker from DDI

Distribution:

Original - Addressee w/enc.

1 - USIB Secretariat w/enc.

2 - D/OSR w/enc.

2 - D/CRS w/enc.

1 - DDI Chrono w/o enc.

(1) DDI Defense File w/enc.

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Approved For Release 2006/02/01 : CIA-RDP80B01495R000200140026-0  
USIB-D-71.8/2  
2 April 1970

UNITED STATES INTELLIGENCE BOARD

MEMORANDUM FOR THE UNITED STATES INTELLIGENCE BOARD

SUBJECT : USIB Policy Paper on Information  
Release to Contractors

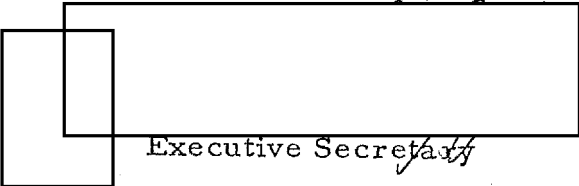
REFERENCES : a. USIB-D-71.8/1, 20 March 1970  
b. Memorandum for Holders of  
USIB-D-39.5/19, 28 September 1967

1. On 2 April 1970 the United States Intelligence Board approved the IHC recommendations in reference a. that:

a. The present memorandum on USIB Policy on Release of Intelligence to Contractors (reference b) be modified, by the addition of footnote 5 to para. 1. b.

b. Each USIB member organization modify pertinent instructions and directives to ensure that officers responsible for release of documents to contractors remove source information as stipulated in footnote 5 to para. 1. b. of the revised policy.

2. Accordingly the attached USIB approved revision of "USIB Policy on Release of Intelligence to Contractors" (which supersedes that contained in reference b. dated 28 September 1967) is circulated for information and appropriate implementation by USIB member agencies.

  
Executive Secretary

Attachment

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GROUP 1  
Excluded from automatic  
downgrading and  
declassification

( CONFIDENTIAL )

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Attachment

USIB-D-71.8/2

2 April 1970

USIB Policy on Release

of Intelligence to Contractors<sup>1/</sup>

1. In order that the member agencies may more effectively discharge their responsibilities, and without intent to limit such broader authority or responsibility as any may now have under law, NSC directive, or special agreements among them, the United States Intelligence Board is agreed that selected intelligence<sup>2/</sup> may be made available by recipient USIB members or their designated subordinates to certain contractors without referral to the originating agency, provided that:

1/ General policy is set forth in DCID No. 1/7: Controls for Dissemination and Use of Intelligence and Intelligence Information (New Series), approved 2 February 1967; see especially para. 6. a. (2).

2/ This directive deals solely with intelligence, which for purposes of this directive, is defined as information reports and intelligence produced and disseminated by CIA, INR/State, DIA, NSA, ACSI/Army, Naval Intelligence Command, ACSI/Air Force, the AEC and the military commands. This specifically excludes Foreign Service reporting and communications intelligence. Permission to release Foreign Service reporting must be obtained from the Department of State, and permission to release communications intelligence must be obtained from its originator. Communications intelligence is covered specifically by para. 3 of this directive, in that it bears one or more codewords or special instructions which dictate handling in special dissemination channels.

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USIB-D-71.8/2  
2 April 1970

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- a. Release shall be limited to private individuals (including consultants) or organizations certified by the sponsoring member of the United States Intelligence Board as being under contract to the United States Government for the purpose of performing classified services in support of the mission of a member agency<sup>4/</sup>, his department or service, as having a need-to-know, and as possessing the required security clearances.
- b. The responsibility for ensuring that releases to contractors are made pursuant to this policy statement shall rest with the sponsoring member of the USIB (i. e., the Chief of the USIB intelligence component seeking release on his own behalf or on behalf of a component within his department or service) or his designee.<sup>5/</sup>
- c. The agency releasing the intelligence material shall maintain a record of the material released and shall upon request report such releases to the originating agency.

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3/ Release is the visual, oral or physical disclosure of classified intelligence material.

4/ Non-USIB Government components under contract to fulfill an intelligence support role, may be treated as members of the intelligence community rather than as contractors (NSCID No. 1 (New Series) footnote 2; USIB-D-39.5/12, para. 8. d.; USIB-M-201, para. 5). When so treated, it shall be solely for the specific purposes agreed upon, and shall in no case include authority to disseminate further the intelligence material made available to them.

5/ Releasing agencies are required to delete: a) the CIA seal, b) the phrase "Directorate of Plans", and c) the source description from all CIA/Clandestine Services reports passed to contractors, unless prior approval to release such information is obtained from CIA.

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- d. Intelligence material released to a contractor does not become the property of the contractor and can be withdrawn from him at any time. Upon expiration of the contract, the releasing agency shall assure that all intelligence materials released under authority of this agreement and all other materials of any kind incorporating data from such intelligence materials are returned to the releasing agency for final disposition.
- e. Contractors receiving intelligence material will not release the material (a) to any activity or individual of the contractor's organization not directly engaged in providing services under the contract, nor (b) to another contractor (including a sub-contractor), government agency, private individual or organization without the consent of the releasing agency (which shall verify that the second contractor has a need-to-know and meets security requirements).
- f. Intelligence material will not be released to foreign nationals whether or not they are also consultants, U.S. contractors or employees of contractors, and regardless of the level of their security clearance, except with the specific permission of the originating agency.
- g. Contractors shall be required to maintain such records as will permit them to furnish on demand, the names of individuals who have had access to intelligence materials in their custody.
- h. Contractors may not reproduce any material released without the express permission of the agency having contractual responsibilities. All requirements for control and accountability for original documents as indicated above shall apply equally to copies made.

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Attachment

USIB-D-71.8/2

2 April 1970

2. The following intelligence materials shall not be released to contractors:

- a. National Intelligence Estimates (NIEs), Special National Intelligence Estimates (SNIEs), and National Intelligence Projections for Planning (NIPPs) are not releasable and hence shall bear the Controlled Dissem stamp. However, information contained therein may be made available, without identification as national intelligence, over the by-line of the USIB member authorizing its release.
- b. National Intelligence Survey (NIS) Section 56: Intelligence and Security, is not releasable and hence shall bear the Controlled Dissem stamp.

3. The following intelligence materials shall not be released to contractors unless special permission has been obtained in writing from the originator:

Materials which by reason of sensitivity of content bear special markings, such as Controlled Dissem, contained in DCID 1/7 (New Series) 2 Feb 67, or warnings which prohibit dissemination to contractors, or which are marked for handling in special dissemination channels.

4. Questions concerning the implementation of this policy and these procedures shall be referred for appropriate action to the USIB Intelligence Information Handling Committee.

Corrected 9 April 1970

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DATE: 24 Jan 74

TO: Messrs. Proctor/Watsh/Ban

FROM:

SUBJECT: Interim Report on Defector Reports to  
DoD's Contractor

REMARKS:

1.  people have done some preliminary work to try to get a handle on what would be involved in responding to Pat Parker's request. In brief, a full response would be extremely demanding in terms of manpower, machine time, and reproduction time. The costs would certainly total "many thousands of dollars," according to Harry.

2. There are some 5,000 to 10,000  reports dated from 1948 on the general subject of Soviet military manpower. To do a complete job, each of these would have to be checked to see if it meets subject criteria and if it has prohibitive dissemination controls. Those that had such controls would have to be negotiated with DDO on a case by case basis. Harry thinks, as you did, that many of these reports contain restricted controls.

3. As a pilot run, CRS is going to randomly select from the 00-K series for three years to get some idea of the dimension of the problem.

4. If there is any way this project could be turned off, we ought to do so at the earliest opportunity.

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CURRENT INFORMATION

contract for the [ ] people should be renegotiated to include the costs of producing these defector reports.

STATMEMORANDUM FOR [REDACTED]

Harry: EWP needs assistance on this. He wants  
STAT [REDACTED] reports are and whether they  
STAT [REDACTED] have sensitive slugs that would make  
[REDACTED] it difficult to give them to the  
[REDACTED] people.

STAT Second, he would like a ball park  
figure of what the dollar costs would  
be to reproduce these documents. Ob-  
viously, EWP is not too anxious to do  
another contractor's work.

[REDACTED]  
23 Jan 74  
(DATE)

FORM NO. 101 REPLACES FORM 10-101  
1 AUG 54 WHICH MAY BE USED.

(47)

*Suspend 29 Jan*

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